

STATE WORKFORCE INVESTMENT BOARD MEETING

Red Lion Colonial Hotel - Helena, Montana

September 1-2, 2004

AGENDA

(Times are tentative)

September 1, 2004

1:00 – 2:15	Accountability Committee Meeting	Judicial Room
2:30 –3:45	Economic Development Committee Meeting Workforce System Committee Meeting	Judicial Room State Room
4:00 – 5:00	Executive Committee Meeting	State Room
5:15 – 7:30	SWIB Reception with Candidate's Forum <i>Dave Lewis will be attending for Bob Brown; Brian Schweitzer invited</i>	Natatorium

September 2, 2004

8:00-9:00	Private Sector Breakfast	Meadowlark Room
9:15-3:00	Full Board Meeting	Ballroom
9:30-9:45	Welcome & Introductions <ul style="list-style-type: none">o Roll Callo Introduction of New Memberso Review and approval of Minutes from May 2004o Housekeeping	Haley Beaudry
	Local Workforce Investment Board Reports <ul style="list-style-type: none">o Concentrated Employment Program (CEP)o Balance of State (BOS)	Bob Henry Norma Boetel
9:45 – 10:00	Presentation of Desiree Taggart Awards	Lt. Gov. Ohs, Haley Beaudry, and Darla Joyner
10:00 –12:00	Labor Day/Profile of the Montana	Phil Brooks & Brad Eldredge
12:00 – 1:00	Shared Leadership Report/Board Luncheon	Dr. Sheila Stearns & Dave Gibson
1:15 – 1:30	2004 Review of Events in Montana's Workforce System <ul style="list-style-type: none">- Discussion- Public Comment- Action, if necessary	Ingrid Childress

1:30 – 2:00	Final Report from the NGA Academy Project & Advice to the Project Team on Next Steps <ul style="list-style-type: none"> - Discussion - Public Comment - Action 	Ingrid Childress
2:00 – 3:00	Committee Reports & Action <ul style="list-style-type: none"> o Workforce System Committee <ul style="list-style-type: none"> – Action o Economic Development and Business Retention Committee <ul style="list-style-type: none"> – Action o Accountability Committee <ul style="list-style-type: none"> – Action o Executive Committee <ul style="list-style-type: none"> -Action 	Leroy Bingham Haley Beaudry Dick Brown Haley Beaudry Diane Harkins Haley Beaudry Haley Beaudry
3:00 – 3:15	Director’s Report	Kelly Chapman
3:15 – 3:30	Public Comment	
3:30 P.M.	Adjourn	

**STATE WORKFORCE INVESTMENT BOARD
EXECUTIVE COMMITTEE**

**AGENDA
September 1, 2004
Red Lion Colonial Inn
State Room
4:00 – 5:00 p.m.**

Executive Committee Members: Haley Beaudry (chair), Ellen Engstedt (vice chair), Leroy Bingham, Carol Brooker, Dick Brown, Jerry Driscoll, Lew Grill, Diane Harkins, Wendy Keating, Chuck Olson, Arlene Parisot Gary Willis

Staff: Kelly Chapman, Pam Watson

4:00 p.m.	Welcome & Introductions <ul style="list-style-type: none">- Roll Call- Approval of Agenda- Notice of Meeting Recording- Review & Approval of May 21, 2004 Minutes	Haley Beaudry
	US DOL's Vision of a Demand-Driven Workforce System <ul style="list-style-type: none">- Discussion- Public Comment- Action, if necessary	Kelly Chapman
	Workforce Board Leadership Series <ul style="list-style-type: none">- Discussion- Public Comment- Action, if necessary	Kelly Chapman
	President's High Growth Job Training Initiative <ul style="list-style-type: none">- Discussion- Public Comment- Action, if necessary	Kelly Chapman
	Proposed Work Plan for 2005 <ul style="list-style-type: none">- Discussion- Public Comment- Action, if necessary	Kelly Chapman
	2004 Review of Events in the Workforce System <ul style="list-style-type: none">- Discussion- Public Comment- Action, if necessary	Ingrid Childress
5:00 p.m.	Adjourn	

All State Workforce Investment Board meetings are conducted using Roberts Rules of Order. Only Board members can present motions. The Chair will call for public comment following Board discussion.

If auxiliary aids and services or special accommodations are required, please contact Pam Watson at 444-1620.

AGENDA

**ACCOUNTABILITY COMMITTEE
State Workforce Investment Board
September 1, 2004
Red Lion Colonial Inn**

1:00 P.M. TO 2:15 P.M.

Judicial Room

Chair: Diane Harkins

Committee Members: Carol Brooker, Joe Mathews, Byron Roberts, Gary Willis.

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| 1:00–1:10 | Welcome and Overview of Meeting Structure <ul style="list-style-type: none">- Roll Call- Review and Approval of Agenda- Review and Approval of Minutes - April 16, 2004 | Diane Harkins |
| 1:10–2:15 | Snapshot 2004 – Montana’s Workforce Development System <ul style="list-style-type: none">- Discussion- Public Comment- Action | Pam Watson |
| | IPI Project Update/Status Report <ul style="list-style-type: none">- Discussion- Public Comment- Action | Diane Harkins &
Pam Watson |
| | Labor Market Information (LMI) Grant –
USDOL’s Vision for Integrating with the SWIB <ul style="list-style-type: none">- Discussion- Public Comment- Action | Annette Miller
& Pam Watson |
| | Future Projects <ul style="list-style-type: none">- Discussion- Public Comment- Action | Committee |
| | Next meeting dates <ul style="list-style-type: none">- Discussion- Public Comment- Action | Committee |
| 2:15 | Adjourn | |

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AGENDA

ECONOMIC DEVELOPMENT & BUSINESS RETENTION COMMITTEE

State Workforce Investment Board

September 1, 2004

Red Lion Colonial Inn

2:30 P.M. TO 3:45 P.M.

Judicial Room

Chair: Dick Brown

Committee Members: Arlene Becker, Susan Christofferson, Vicki Cocchiarella, Jim Davison, Julie Foster, Lew Grill, Chuck Olson, Lyle Phillips, Diane Ruff, Donald Steinbeisser.

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| 2:30–2:40 | Welcome and Overview of Meeting Structure <ul style="list-style-type: none">- Roll Call- Review and Approval of Agenda- Review and Approval of Minutes - April 6, 2004 | Dick Brown |
| 2:40–3:45 | Set Date for tour of Flathead Regional Business Center <ul style="list-style-type: none">- Discussion- Public Comment- Action if necessary | Joe Unterreiner
& Committee |
| | Healthcare Staff Shortage Survey <ul style="list-style-type: none">- Discussion- Public Comment- Action if necessary | Dick Brown |
| | Economic Impact Study <ul style="list-style-type: none">- Discussion- Public Comment- Action if necessary | Dick Brown
& Brad Eldredge |
| | Montana Jobs Network <ul style="list-style-type: none">- Discussion- Public Comment- Action if necessary | Julie Foster |
| 3:45 | Adjourn | |

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AGENDA

WORKFORCE SYSTEM COMMITTEE

**September 1, 2004
2:30 P.M. TO 3:45 P.M.
Red Lion Colonial Inn
State Room**

Chair: Leroy Bingham

Committee Members: Leroy Bingham (chair), Wendy Keating, Gail Gray, Jody Messinger, Jerry Driscoll, Bruce Day, Jim Hollenback, Jim Reno

Staff: Kelly Chapman

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|---|---------------------------|
| 1. Welcome & Introductions | Leroy Bingham |
| 2. Review & Approval of April minutes <ul style="list-style-type: none">• Discussion• Public Comment• Action, if needed | All |
| 3. Review of National Emergency Grant (NEG) Activity in the Flathead <ul style="list-style-type: none">• Discussion• Public Comment• Action, if needed | Gary Warren, DLI |
| 4. Current Status of Local One-Stop Certification
LWIB plans for future certifications <ul style="list-style-type: none">• Discussion• Public Comment• Action, if needed | Sue Mohr, MJTP |
| 5. Becoming Business-led, Demand-driven: Review of
State Workforce Investment Board workforce policies
in the Workforce Investment Act 5-Year Plan <ul style="list-style-type: none">• Discussion• Public Comment• Action, if needed | Kelly Chapman, DLI |
| 6. Update on the Test of Adult Basic Education (TABE) | Becky Bird, OPI |
| 7. Next Meeting – set date and agenda | All |

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